

MALAYALI ASSOCIATION ANNUAL GENERAL MEETING 2018

**24th MARCH 2019
Plaza Sutera Biru Hotel
Kuala Belait**

Agenda

- 1. Review and approve the Minutes of Meeting of the AGM held on 4th March 2018**
- 2. Presentation of Annual report of the year 2018.**
- 3. Review and approve the financial statement for the year 2018.**
- 4. Receive and adopt the tentative budget for the year 2019**
- 5. Appointment of Auditor**
- 6. Resolutions – If any.**
- 7. Election of office bearers for the term 2019**
- 8. Any Other Business**

Malayali Association, Brunei Darussalam Minutes of Sixth Annual General Meeting

Day & Date	Sunday, 04 th March 2018	Time of meeting	17 00 hrs.
Venue	Serikandi Café and Restaurant, Kuala Belait		
Subject	Annual General Meeting 2017		
Attendance	72		

AGENDA:

1. Review of 2017 AGM Minutes of Meeting and approval of the minutes
2. Presentation of Annual report for the past term
3. Review and approve the Income and Expenditure statement for the year ending December 2017.
4. To review the tentative budget for year January 2018 to December 2018.
5. Appointment of Auditor
6. Election of New Office Bearers
7. Any Other Business

Discussions held during Annual General Meeting

Annual General Meeting commenced at 17.00 hours by welcoming the Malayali Association members to the meeting by the president Mr. Anil Kumar.T.V. after the quorum being met.

1 Review of 2017 AGM Minutes of Meeting and approval of the minutes

The president reviewed the minutes of the Annual General Meeting held on **19th March 2017** at 17.00 hours at Serikandi Restaurant, Kuala Belait. Mr Revi Bhaskaran proposed the Minutes of Meeting seconded by Mr. Renjit Gopalakrishnan and was officially approved.

2 Presentation of Annual report of the year 2017

Secretary General Mr. Sunil Krishnan presented the Annual Report for the year 2017 (Attachment no. 2)

3 Review and approve the Financial statement for the year ending December 2017.

The Income and Expenditure Statement for the year 2017 ending in December was presented by Honorary Treasurer Mr. Arun Kumar. G. (Attachment no.3)

1. One of the members suggested that for convenience it's better to separate the financial audit report and Secretarial audit report.
2. Another member suggested to show a comparison of previous year's spending per department against current year's spending.

Receive and adopt the tentative budget for the year 2018

Mr Arun Kumar.G. tabled the Tentative budget for the year 2018 and was explained to the members.

Appointment of Auditor

Mr Nibin Mambulli was nominated as the auditor for the year 2018 and was unanimously appointed by the members present in the Annual General Meeting.

Since there was no resolutions moved by members the committee vacated the offices.

Election of New Governing Body for the year 2017

The President thanked all the committee members for all the hard work and dedication that they have shown during the last year. He requested the MA Committee to vacate their respective office positions to continue the election process for selecting the new Governing Body of Malayali Association. The Committee vacated their office. He then invited the Chief Election Officer (CEO) Mr. Sanjay Padua.

The CEO briefly explained the rules to be followed to conduct the election process for the information of the members present.

He then informed AGM that, there is no election as all office bearers were elected unopposed.

The Chief Electoral Officer supported by three election officers. The Chief Election officer later announced the Management Committee for the year 2018.

Governing Body of Malayali association for the year 2018.

- | | | |
|--|---|--|
| 1. REVI BHASKARAN | : | The President |
| 2. TOJO JACOB | : | The Honorary Vice President |
| 3. AVINSH JAYAKUMAR | : | Honorary Secretary General |
| 4. AJAYAN VASU | : | Honorary Deputy Secretary General. |
| 5. ARUN KUMAR.G. | : | Honorary Treasurer |
| 6. SREEJITH P NAIR | : | Honorary Deputy Treasurer |
| 7. PRAMOD BALAKRISHNAN | : | Honorary secretary of Morals and culture |
| 8. REMIN THOMAS | : | Honorary secretary Sports |
| 9. SUNIL KRISHNAN | : | Honorary Secretary for Education |
| 10. BIBIN MICHAEL | : | Honorary Secretary of Information |
| 11. ALEX JACOB KALINKOOTIL | : | Honorary Secretary of Development and Social Welfare |
| 12. ANUP VIJAY | : | Ordinary Committee Member |
| 13. TONY ABRAHAM | : | Ordinary Committee Member |
| 14. BOBY M | : | Ordinary committee Member |
| 15. JITHIN VELLOTTUPARAMBIL JANARDHANAN: | | Ordinary Committee Member |
| 16. CHINTU RAJAPPA PANICKER | : | Ordinary Committee Member |
| 17. ABDUL KAREEM | : | Ordinary Committee Member |

Any Other Business

The meeting concluded with introduction of new committee members and the address by New President to the Malayali community. The new president Mr. Revi Bhaskaran in his address thanked the Malayali Community for their active participation and requested their continued support for successful functioning of the association in the future events to come.

Meeting ended at 6 30 pm.

Prepared by:



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AVINASH JAYAKUMAR
HONORARY SECRETARY GENERAL

.....
Proposed by

.....
Signature

Approved by:



.....
REVI BHASKARAN
THE PRESIDENT

.....
Seconded by

.....
Signature

Annual Report of the Malayali Association 2018

Malayali Association (MA) was established with laid down objectives to serve as a platform for Malayalees to meet and exchange views and foster friendly relationship within as well as with local and other Indian communities.



The present committee of Malayali Association officially assumed charges on 4th March 2018 during the AGM held at Serikandi Café and Restaurant, Kuala Belait.

The committee has met 12 times for monthly meetings with an average attendance of 65%. In addition to the Management Committee, subcommittee members were also invited from the MA members, aimed to provide a platform for the community to work with the Management Committee in certain areas.

A lot of activities and programmes were organised under the banner of Malayali Association. The number of memberships has become 134 in 2016.

SOCIAL WELFARE

BEACH CLEANING AND WALKATHON

Malayali Association (MA) marked the Earth Day by organizing Beach cleaning activity in connection with World Earth Day Celebrations and a Go Green Campaign of Brunei Government, on 22nd April 2018 at 16 30 hrs at the KB Beach near Jubilee Park. The volunteers gathered at Taman Riadah Jubli Emas, KB for the inaugural ceremony by Kuala belait Municipal member Sheik Khalid Sheik Haji Ahamad followed by group photo and walkathon to Jubilee Park Beach for beach cleaning. Around 125 members of the Malayali community in Belait District volunteered to help maintain the cleanliness of a four-kilometer stretch of the beach.

By organizing such campaigns, MA intend to create an awareness and a feel of responsibility among our community to understand and uphold the importance of a cleaner and environment friendly world that we all live in.



HARIRAYA DONATION

AS PART of Malayali Association's (MA) welfare objectives to support the local Bruneian community, MA with the support of the Penghulu of Mukim Seria organised a charity drive on 11th June 2018, distributing food kits to the underprivileged families around Belait District.

During this joint effort – which took place at Pusat Insani Seria in the presence of the Penghulu of Mukim Seria, Haji Jamail bin Haji Linap, local authorities and MA committee members – MA distributed food kits to **26** less fortunate families chosen by the Mukim Seria Consultative Council.



As part of the association's welfare commitment to local community, it also donated BND\$500 each to Belait District's Orphans Fund and SMARTER Brunei



MA Management Committee also extended financial support to Mr Ajayan Cheenath, Late Mr Rakesh Dev, Late Mr Udayan and Late Mr Sebastian.

EASTER VISHU CHARITY FOOD FAIR

MA food fair & family day was conducted on 29th April 2018 at IAB premises. Variety of South Indian & North Indian food has been catered by the members of the community. About 150 people attended the food fair. Several fun games were also arranged for the members.



MA CARNIVAL

MA Carnival Event was conducted on 17th Nov 2018 at BSRC ground. Organized Family and Children Fun Games in the ground under flood lights. First time in MA's history a night volley ball and football match were also organized for the community which was well received. To make the event memorable for the community members, an awesome photo booth was also arranged with the free photographer



6 food stalls of local & Indian food delicacies organized by outside caterer and community members were busy throughout the evening. An art exhibition of Photographs, Artwork, Paintings, handicrafts from the community members were displayed at the carnival venue for the public's enjoyment.



MEDICAL CLINIC

Due to the losses of our three beloved members during the year, MA had organized a medical awareness talk by the Dr Dileep Thottachery. The event was mainly focused on the rising risk of cardiac arrest among the Indians and how one can manage such dangerous situation. The talk also guided the members how to lead a healthy life style by eating healthy and also by exercise to a better tomorrow.



KERALA FLOOD RELIEF FUND RAISING CAMPAIGN

When Kerala was devastated by the flood which effected millions of people, we Malayali Association also came to the forefront to initiate a fund-raising campaign throughout Brunei. MA thank all the well-wishers for contributing to Kerala Chief Ministers Disaster Relief Fund.

EDUCATION

ACADEMIC MERIT AWARDS

MA has presented Malayali Association Merit Awards 2018 to students within its members who have academically excelled in the local school examinations. These awards were handed over to the winners during the MA Anniversary and Charity Day 2019 at V Plaza, Kuala Belait.



CAMPING AT TROPICAL BIO-DIVERSITY CENTER



Malayali Association Organized Camping at Tropical Biodiversity Centre:-with the support of Heart of Borneo (HOB) has successfully organized 2 days Holiday Camping for children of MA community at Tropical Biodiversity Research and Innovation Centre, Labi.

Tropical Biodiversity Centre (TBC) is located at Andulau Forest Reserve and was officially launched on 23rd March 2013 situated strategically within one of the highly diverse flora species assemblage sites in this world. It also houses terrestrial biodiversity information including microbes for national references and resource provider for academicians, relevant experts and also provides facilities such as lecture room, theatre, exhibition and library.

MA conducted camping activity on 24th March 2018. The chief guest, Tuan Hj Safwan Abdullah Bibi, CEO Heart of Borneo (HOB) admired about MA's initiative to empower children by sharing Brunei's vast natural biodiversity information through this camp. He also elaborated about TBC's functioning in areas of Brunei's terrestrial biodiversity to facilitate more effective and efficient biodiversity knowledge and to promote eco-tourism.



A slide show was presented by UBD students, which gave children an awareness and importance of protecting the forests and sustain wild life wealth of Brunei.

About 30 children from MA community participated in this camp who were separated into different groups upon arrival.

The highlights of the camp include Ice breaking & team building activities, Trekking, Fun games, BBQ, talent show, treasure hunt and one night camping at Biodiversity center.

With the support from TBC staff, World Earth Hour was observed by switching off all lights at 8:30pm on 24th March and children carried Glow sticks in total darkness to raise awareness on climatic change.



The main purpose of this camp is to explore various hidden talents within our children and also to strengthen their teamwork, which is a part of MA's established objectives towards Education.

MYTH BUSTERS

Myth Busters an innovative education activity for kids was conducted on 29th July 2018. There were around 50 participants for this event. The objective of this program is to explore and educate the kids in 4 different areas of Science, Culture, Fine arts and Sports.



In this program the kids were divided into 4 different groups and they were trained to perform various activities, one of which was performed by the participants in the closing ceremony.



MALAYALAM LANGUAGE CLASSES

MA for first time has conducted Malayalam classes since its formation. MA received good response from the community and was attended by more than 45 students of different age group. Through the Malayalam classes the kids were not only trained to read and write Malayalam but was also given an insight in to different aspects of Kerala.



Sports

Fun games – During the biodiversity camp at Labi, MA organised various fun games and hike for the members who participated in the camp. It was very well received by the participants.



Badminton Tournament – MA organised its 2nd badminton tournament as part of the Onam sports at Pusat Insani. 26 badminton players including ladies and children actively participated in the tournament.

First Runner up for Onam cricket tournament –

First time in the history of MA, MA's cricket team MACC came first runner up for the Onam cup cricket tournament played at Panaga ground. MA wish to congratulate the team MACC for their raising performance.



Fun games - During MA food festival held at IAB, MA sports wing has organised various fun games for the children



MA Carnival sports – A mini football Tournament and a volley ball tournament was organised under BSRC floodlights and that was a very successful event with the active participation of the people.

Hiking – MA Sports wing started a good initiation to promote healthy life style by organising regular hiking activities for its members. It was programmed for once in a month and so far, they have maned 8 hiking trips at Sg Liang area.



MORAL AND CULTURE

MA ONAM 2018

The main event which was planned under Moral and Culture wing was the Onam 2018 celebration and cultural performances associated with it. With the approval of the local authorities Onam Celebration was to be held on 9th September 2018 at Pusat Insani. But due to the devastating flood that have been taking place in our state of Kerala, we decided it would be best to cancel the event to stand aside with the flood victims.

MA ANNIVERSARY AND CHARITY DAY 2019

MA had made a big commitment to the public to organise the Onam 2018 in September. Unfortunately, the event Onam 2018 was called off due to the devastating flood situation and the damages happened in our state Kerala, back in India. Since MA had collected donations from the corporate bodies for the advertisements in the booklet to be published during the Onam day, the management committee decided to organize an anniversary and charity night to fulfil MA's commitments to the public and the sponsors.

The charity and anniversary night was held on 2nd March 2019 at V Plaza hotel. About 450 people attended the glittering night of cultural performances. During the night, MA has honoured the best performing students, Malayali community members who received prestigious awards from His Majesty, and also the Bruneian winner of Padmasree Awang Malai Abdulla Hj Othman.



We are proud the committee was able to bring the community together into a common platform through all these programmes which thrived the association into a level of professionalism as well as productivity. The committee is thankful to the entire Malayali Association members and the other supporters for their cooperation and support.

Once again thank you all for your sincere support and looking forward your cooperation and help in the years to come.

Thank you all.

**MALAYALI ASSOCIATION MANAGEMENT COMMITTEE
NEGARA BRUNEI DARUSSALAM**



MALAYALI ASSOCIATION-BRUNEI DARUSSALAM
Kualal Belait
Brunei Darussalam

FINANCIAL STATEMENT FOR THE YEAR 2018

Receipts & Payments - 1st Jan 2018 till 31st Dec 2018

Description	All in BND
<u>RECEIPTS:</u>	
Opening Balance on 1st Jan 2018 - CASH	945.07
Opening Balance on 1st Jan 2018 - BAIDURI	19,630.73
Annual Subscription & Membership Fee	2,140.00
Onam Collections	21,155.00
Advance (liability)	300.00
Other contributions	2,397.00
Total Receipts	46,567.80
<u>PAYMENTS:</u>	
Social Welfare & Charity	9,865.29
MA General Exp	1,384.15
Sports	1,341.73
Onam 2018	1,080.00
Advance (asset)	5,000.00
Education	2,957.58
Accrual for 2017	342.90
Total Payments	21,971.65

Excess of receipts over payments	24,596.15
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Prepared by: Sreejith P Nair - Acting Treasurer



Checked by: Ravi T. Bhaskaran - President



Audited by: Nibin MS - Auditor

MALAYALI ASSOCIATION

Kualal Belait

Brunei Darussalam

PO Box 150, KA1189, Brunei

FINANCIAL STATEMENT FOR THE YEAR 2018**Income & Expenditure for the period from 1st Jan 2018 to 31st Dec 2018**

Description	All in BND
<u>INCOME:</u>	
Annual Subscription & Membership Fee	2,140.00
Onam Collections	21,155.00
Onam food coupons	-
Contributions received - Other	2,397.00
Annual Subscriptions - Accrued	430.00
Total Income	26,122.00
<u>EXPENDITURE:</u>	
Social Welfare & Charity	9,865.29
MA General Exp	1,384.15
Sports	1,341.73
Onam 2018	1,080.00
Education	2,957.58
Total Expenditures	16,628.75
EXCESS OF INCOME OVER EXPENDITURES	9,493.25


Prepared by: Sreejith P Nair - Acting Treasurer
Checked by: Ravi T. Bhaskaran - President
Audited by: Nibin MS - Auditor

MALAYALI ASSOCIATION

Kualal Belait

Brunei Darussalam

PO Box 150, KA1189, Brunei

FINANCIAL STATEMENT FOR THE YEAR 2018

BALANCE SHEET AS AT 31-12-2018

BND

ASSETS	BND
<u>Current Assets</u>	
Cash at Bank - Baiduri Bank	24,558.73
Advances (Asset)	5,000.00
Cash in hand	37.42
Accrued SUBSCRIPTION	430.00
TOTAL DEPOSIT	30,026.15
LAIBILITIES	
Previous Years balance carried forward	20,232.90
Advances (liability)	300.00
Accrued Payables	0.00
Excess of Income over expenditure	9,493.25
TOTAL LAIBILITIES	30,026.15



Prepared by: Sreejith P Nair - Acting Treasurer



Checked by: Ravi T. Bhaskaran - President



Audited by: Nibin MS - Auditor